



Hope Christian Academy



Noah's Ark Preschool

2023-2024 School Year
Registration Packet

2 Years Old – 3rd Grade

6015 West Avenue J8
Lancaster, CA 93536
661-943-4440

Hope Christian Academy – Noah’s Ark Preschool

2023-2024 Fee Schedule

Registration

	<u>Returning Students</u>	<u>New Students</u>
2 – 4 year old’s	\$95.00	\$120.00
K – 3 rd Grade	\$155.00	\$190.00

*Registration Fee is nonrefundable

Tuition

	Monthly	
<u>2 Year Old</u>	Half Day <u>8:30-12:00</u>	Full Day <u>8:30-2:45</u>
2 days – Tues/Thurs	\$390.00	N/A
3 days -Mon/Wed/Fri	\$440.00	N/A
5 days – Mon – Fri	\$520.00	N/A
<u>3 Year Old</u>	Half Day <u>8:30-12:00</u>	Full Day <u>8:30-2:45</u>
3 days -Mon/Wed/Fri	\$440.00	\$515.00
5 days – Mon – Fri	\$520.00	\$595.00
<u>4 Year Old – (PreK)</u>	Half Day <u>8:30-12:00</u>	Full Day <u>8:30-2:45</u>
Monday-Friday	\$520.00	\$595.00
Kindergarten – 3 rd Grade		\$585.00
10 Month Payments (August 2023 - May 2024)		

Additional Fees

Material Fee (2 – 4 year old)	\$50.00
Curriculum Fee (Kindergarten – 3 rd Grade)	\$75.00

Family Discount

A 10% family discount is applied for each siblings for same family.

Late Enrollment or Early Withdrawal

Tuition is calculated based on a yearly fee. If a child is enrolled for part of the month, that month’s tuition will be prorated based on the number of weeks attended. A 2 week notice of withdrawal is required to prorate that month’s tuition.

Payments

Tuition payments are to be paid by check, money order, or PushPay (By texting “Noahsarkschool” to 77977). Please note that a \$10 service fee per student each time used. May set up for recurring payment with no fee.

Finance Charge

Tuition and other charges are late if not paid in the office by close of business (2:30pm) on the 10th of each month or if not paid through PushPay by 9:00pm on the 10th day of the month. A late/finance charge of \$50.00 will be assessed and added to your family account.

NSF Check Fee

Checks returned for nonsufficient funds or returned unpaid will incur a \$20.00 NSF fee. After the 2nd NSF check, checks will not be accepted for the next 12 months.

Reinstatement Fee

Should you choose to withdraw your child(ren) and re-enroll them within the same calendar school year, there will be an additional reinstatement fee of \$50.00 due.

Fundraising

All fundraising is voluntary for students & families. No mandatory fundraising!

Student Enrollment for the 2023-2024 School Year

Please print clearly in black or blue ink.

Start Date: August 29, 2023 (Tuesday) Other: _____

	(Last)	(First)	(Middle)
A. Student Name	_____	_____	_____
B. Student Name	_____	_____	_____
C. Student Name	_____	_____	_____
D. Student Name	_____	_____	_____
E. Student Name	_____	_____	_____

	Birth Date	Birth Place (City/State)	Gender	Age on 09-01-23	2023-2024 Grade	New Student
A.	_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	<input type="checkbox"/> YES
B.	_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	<input type="checkbox"/> YES
C.	_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	<input type="checkbox"/> YES
D.	_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	<input type="checkbox"/> YES
E.	_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	<input type="checkbox"/> YES

Family Information

Primary Home Address _____ Home Phone _____

City, State, Zip _____

At this home: Father Stepfather Guardian

At this home: Mother Stepmother Guardian

Name _____

Name _____

Email _____

Email _____

Cell Phone # _____

Cell Phone # _____

Employer _____

Employer _____

Employer's Phone # _____

Employer's Phone # _____

If there is a joint custody arrangement, please complete this section:

Secondary Contact Name _____ Relationship _____

Secondary Home Address _____ Home Phone _____

Email _____ Employer _____

Cell Phone # _____ Employer's Phone # _____

Custody Schedule _____

Both Parents in joint custody arrangements will have access to their child's records, grades, and school mailing.

Court Restricted Access to Student(s)

Has the court restricted a parent from contacting or taking a child with him or her? Yes / No If yes, please explain.

Student(s) Name _____

Restricted Parent's Name _____

Explanation _____

Court Case # _____ Date _____ County _____

Please attach a copy of all current court documents and updated documents when future hearings take place.

Emergency Contact & Pick-Up Information

In an emergency, the following persons are authorized to pick up the student (other than parents) List at least two.

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Medical Information

Check here if all the children have the same doctor.

Doctor _____ Phone _____

Dentist _____ Phone _____

Student Name _____ 2023-2024 Grade _____ Age _____

Student Name _____ 2023-2024 Grade _____ Age _____

Student Name _____ 2023-2024 Grade _____ Age _____

If the students have any allergies, physical disability, other health conditions, please describe:

Student Name _____ Describe _____

Student Name _____ Describe _____

Student Name _____ Describe _____

Doctor _____ Phone _____

Dentist _____ Phone _____

Student Name _____ 2023-2024 Grade _____ Age _____

Student Name _____ 2023-2024 Grade _____ Age _____

Student Name _____ 2023-2024 Grade _____ Age _____

If the students have any allergies, physical disability, other health conditions, please describe:

Student Name _____ Describe _____

Student Name _____ Describe _____

Student Name _____ Describe _____

Please indicate any special circumstances which may help us compassionately care for your child(ren): _____

Terms and Conditions 2023-2024

The Following terms and conditions of enrollment at Hope Christian Academy – Noah’s Ark Preschool are part of the parcel of the 2023-2024 Tuition Contract by and between Hope Christian Academy – Noah’s Ark Preschool and the person(s) (herein “I” or “We”) whose signature(s) appear on this page and/or the 2023-2024 Tuition Contract on the next page:

- 1) I/We understand that the registration fee is nonrefundable and is deemed fully earned by Hope Christian Academy - Noah’s Ark Preschool upon receipt; provided, however, that Hope Christian Academy - Noah’s Ark Preschool shall refund the registration fee for my child if there are no openings in the child’s grade level, or provide a partial refund if my child tests one or more grade levels below standard and I/We do not wish to enroll the student. I understand that administration has full authority for grade or section placement.
- 2) Each child is accepted on his or her individual merits, regardless of race, color, national origin, or ancestry.
- 3) I/We hereby grant permission for my child(ren) to use all the play equipment and participate in all activities for the school. My child also has permission to leave the school premises under the supervision of an authorized staff member for neighborhood walks and field trips. Prior notice will be given and signed permission slips will be required.
- 4) I/We hereby grant permission for my child to be included in evaluations, photographs, sound recordings, and videos connected with the school during academic studies, activities, athletics, special events, performances, and free time. These may be used in the yearbook, newsletter, publicity, and marketing efforts for the school.
- 5) I/We understand that Hope Christian Academy - Noah’s Ark Preschool does not carry accident insurance for students. I/we, as the parent(s) or guardian(s) of our child(ren) enrolled at Hope Christian Academy - Noah’s Ark Preschool do hereby authorize, in advance, a representative of Hope Christian Academy - Noah’s Ark Preschool to obtain emergency medical care and give specific authorization for diagnosis or treatment for my child while he or she is under school supervision. Emergency care may include transportation, x-ray, anesthetic, medical or surgical diagnosis, treatment or hospital care rendered under the supervision of a physician or surgeon licensed under the provisions of the Medicine Practice Act. I agree to maintain medical insurance coverage for my child(ren) and accept full financial responsibility for such emergency care obtained by the Hope Christian Academy - Noah’s Ark Preschool representative for my child(ren). Neither the Hope Christian Academy - Noah’s Ark Preschool representative nor Hope Christian Academy - Noah’s Ark Preschool will assume any financial responsibility for exercising this action. In accordance with Section 25.78 of the Civil Code of California, this authorization shall remain effective until revoked in writing and delivered to Hope Christian Academy - Noah’s Ark Preschool.
- 6) I/we hereby agree to comply with all policies & procedures of Hope Christian Academy - Noah’s Ark Preschool in accordance with the Student Handbook and acknowledge receiving the 2023-2024 Fee Schedule.
- 7) I/we understand the school shall be entitled to dismiss or expel my child at any time with or without cause.
- 8) This Agreement is made by mutual consent and I/we or the school may terminate this agreement at any time, with or without cause. The obligations of Hope Christian Academy - Noah’s Ark Preschool shall be excused hereunder if Hope Christian Academy - Noah’s Ark Preschool fails to perform its obligations hereunder because of strikes, lockouts, labor disputes, embargoes, acts of God, governmental restrictions, governmental regulations, governmental controls, judicial orders, enemy or hostile governmental action, civil commotion, fire or other casualty, or other causes beyond the reasonable control of Hope Christian Academy - Noah’s Ark Preschool. Tuition will be prorated.
- 9) Upon termination of this Agreement or completion of the school year, I/we shall continue to be jointly and several liable to Hope Christian Academy - Noah’s Ark Preschool for any and all financial obligations theretofore accruing under this Agreement, together with interest thereon at the maximum rate permitted by law. I/we understand the school will notify subsequent schools if there is an outstanding balance at the time of transfer to the new school.
- 10) In any litigation or other proceeding by which one party either seeks to enforce its rights under this Agreement or seeks a declaration of any rights or obligations under this Agreement, the prevailing party shall be awarded reasonable attorneys fees, together with any costs and expenses, to resolve the dispute and to enforce their final judgment.

Father/Guardian (Print)	Father/Guardian Signature	Date
Mother/Guardian (Print)	Mother/Guardian Signature	Date

2023-2024 TUITION CONTRACT

Hope Christian Academy – Noah’s Ark Preschool • 6015 West Avenue J8 • Lancaster, CA 93536 • (661) 943-4440

(Please Print Clearly)

Father/Guardian _____ Start Date _____

Mother/Guardian _____ New Half Day

Student	A. _____	Grade 2023-2024 _____	New <input type="checkbox"/>	Half Day <input type="checkbox"/>
	B. _____	Grade 2023-2024 _____	<input type="checkbox"/>	<input type="checkbox"/>
	C. _____	Grade 2023-2024 _____	<input type="checkbox"/>	<input type="checkbox"/>
	D. _____	Grade 2023-2024 _____	<input type="checkbox"/>	<input type="checkbox"/>
	E. _____	Grade 2023-2024 _____	<input type="checkbox"/>	<input type="checkbox"/>

TUITION 10 Month Billing Plan August 2023-May 2024

<u>2 Year Old</u>	<u>Half Day</u>	<u>Full Day</u>
<input type="checkbox"/> 2 days – Tues/Thurs	\$390.00	N/A
<input type="checkbox"/> 3 days – Mon/Wed/Fri.	\$440.00	N/A
<input type="checkbox"/> 5 days – Monday-Friday	\$520.00	N/A
 <u>3 Year Old</u>	 <u>Half Day</u>	 <u>Full Day</u>
<input type="checkbox"/> 3 days – Mon/Wed/Fri.	\$440.00	\$515.00
<input type="checkbox"/> 5 days – Monday-Friday	\$520.00	\$595.00
 <u>4 Year Old (PreK)</u>	 <u>Half Day</u>	 <u>Full Day</u>
<input type="checkbox"/> 5 days – Monday-Friday	\$520.00	\$595.00
 <input type="checkbox"/> Kindergarten – 3 rd Grade		 \$585.00

Family Discount: 10% discount for each sibling of the same family

Tuition is due on the first of the month. If payment is not received by the close of business on the 10th of the month, any unpaid balance will be subject to a late/finance charge. If tuition and other charges are not paid as of the last day of the month the student(s) will be excluded from class and all activities until the past due balance is paid in full.

Registration is nonrefundable*	<u>2 – 4 Year Old’s</u>	<u>K- 3rd Grade</u>
Returning	\$95.00	\$155.00
New	\$120.00	\$190.00
Materials Fee:	\$50.00	-
Curriculum Fee:	-	\$75.00

*Registration will be refunded if there are no openings in the child’s grade level and the parent does not wish to be on the waiting list. A partial refund of \$100.00 is given for K-3rd grade students if the child’s entrance exam is one or more grade levels below standard and the parents does not wish to enroll.

By signing below, the parent(s)/guardian(s) agree to enroll the above student(s) at Hope Christian Academy – Noah’s Ark Preschool for the 2023-2024 school year and agree to abide by the school’s policies in the Parent/Student Handbook, the 2023-2024 Fee Schedule, as well as the terms and conditions set forth in the pages of this agreement which are incorporated herein by reference. By signing below, the parent(s)/guardian(s) agree to be jointly and severally liable for all charges pertaining to the child(ren) enrolled. The Parent(s)/guardian(s) may not accept some charges and decline other charges unless a Supplemental Cost Allocation Agreement is signed by all parties and approved by the Accounting Manager.

Father/Guardian Signature Date Mother/Guardian Signature Date

(Office Use Only)

Registration	\$ _____	Receipt # _____	
Tuition	\$ _____	Check # _____	
Date Received _____	\$ _____	Push Pay Ref. _____	
Received by _____	Total received \$ _____		

*Train up a child in
the way he should go,
and when he grows old,
he will not depart from it.*

Proverbs 22:6